

CONSTITUTION - SILVERCREEK AMATEUR RADIO ASSOCIATION

REVISION OF NOVEMBER 2024

We the undersigned, wishing to secure for ourselves the pleasures and benefits of the Association of persons commonly interested in Amateur Radio, constitute ourselves the SILVERCREEK AMATEUR RADIO ASSOCIATION, INCORPORATED (a non-profit organization), and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and co-operation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct Association programs and activities as to advance the general interest and welfare of amateur radio in the community.

MEMBERSHIP: Article I

All Licensed amateurs interested in radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the Association shall provide by its Bylaws.

OFFICERS: Article II

- Sec. 1** The Officers of this Association shall be: President, Vice President, Secretary-Treasurer, Vice Secretary-Treasurer, and five Trustees.
- Sec. 2** With the exception of the Trustees, the Officers of this Association shall be elected for a term of one year by paper ballot or an electronic equivalent of the members present, provided there be a quorum, at the March meeting of said organization. The use of paper ballot or electronic ballot may be waived in favor of a hand vote by a 75% vote of the members present. When an office is uncontested, the candidate may be approved by acclamation. Trustees shall be appointed by the Executive Committee and serve continuously until resignation or replacement.
- Sec. 3** Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.
- Sec. 4** Officers may be removed by a three-fourths vote of the membership.
- Sec. 5** A member being considered for an office must have been a member in good standing for at least six months prior to his or her election.
- Sec. 6** A member being considered to serve as a Trustee must have been a member of good standing for a period of at least one year prior to his or her appointment.
- Sec. 7** The Association shall establish an Executive Committee to lead, oversee, and guide the actions of the Association. The Executive Committee shall consist of at the Officers of the Association as specified in II(1) along with any others as designated in the Bylaws.

DUTIES OF OFFICERS: Article III

- Sec. 1** The President shall preside at all meetings of this Association and conduct the same according to the rules adopted. He or she shall enforce due observance of this Constitution and By-laws; decide all questions on order; sign all official documents that are adopted by the Association; and perform all other customary duties of the office of the President. He or she may appoint committees or assistants to aid him in specific branches of activity. He or she shall at the expiration of his or her term, turn over all items belonging to the Association to his or her successor.

Sec. 2 The Vice President shall assume all the duties of the President in the absence of the latter. The Vice President is empowered to transact the same business as the President as defined in Section 1 when the President is unavailable, when such business is delegated to the Vice President by the President, or with the approval of the Executive Committee. He or she shall at the expiration of his or her term, turn over all items belonging to the Association to his or her successor.

Sec. 3 The Secretary-Treasurer and the Vice Secretary-Treasurer jointly and in partnership shall keep a record of the proceedings of all meetings, keep a roll of members, process membership applications, read any official communications to the club at each meeting or send such by electronic mail, mail written notices (letters or electronic mail) to each member, and at all meetings have a copy of this constitution and Bylaws. They shall receive and receipt for all monies paid to the Association; he or she shall keep an accurate account of all monies received and expended, maintain the Association's bank account, report the account balance at monthly meetings, and pay bills with proper authorization (by the Association or its Officers). At the expiration of his or her term, he or she shall turn over everything in his or her possession belonging to the Association to his or her successor.

Sec. 4 The Executive Committee shall, on an annual basis, appoint one member who is not the Secretary-Treasurer or the Vice Secretary-Treasurer to review the transaction records of the Association and confirm the cash balance position of the Association.

Sec. 4 It shall be the duty of the Trustees to monitor the Association's operation concerning the articles of incorporation and the constitution and to represent the membership in the Executive Committee. Additionally, each Trustee shall serve as the head of one of the five committees of the Association: Technical, Operations, Member Support, Learning & VEC, or Social.

Sec. 5 It shall be the duties of the Officers and Trustees jointly to preserve the registered status of the corporation with the State of Ohio. One of the Officers or Trustees shall be the statutory agent for the corporation registered with the State of Ohio to receive all official notices and shall transmit all such communication to the Executive Committee for action. The statutory agent shall be appointed by a majority vote of the Executive Committee.

MEETINGS: Article IV

The By-laws shall provide for regular and special meetings. At meetings, the membership present, no less than 15% of the members on the roster, including a majority of the Officers, shall constitute a quorum for the transaction of business.

DUES: Article V

The Association, by a majority vote of a quorum present at any regular meeting, may levy upon the general membership such dues as are deemed necessary for the business of the organization within its objects as outlined in the preamble. Non-payment of such dues shall be cause for the expulsion from the Association within the discretion of the membership. The fiscal year of this organization begins with April 1st.

AMENDMENTS: Article VI

This constitution may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been notified by mail, or electronic messaging system, of the intent to amend the constitution at said meeting.

ASSETS: Article VII

The Association shall have the authority to purchase, lease, rent, or dispose of any of its properties.

TECHNICAL COMMITTEE: Article VIII

- Sec. 1** The Association shall maintain a Technical Committee, comprised of members of good standing with expertise in electronics or the radio art and in working with the Associations on the air radio equipment. The members of the Technical Committee shall be responsible for the maintenance and repair of the Associations on the air radio equipment, and to make recommendations as applicable from time to time to the Association Officers on improvements or changes to the on the air radio equipment.
- Sec. 2** The Technical Committee shall as applicable, offer technical advice to members concerning equipment design, selection, and operation to assist in observance and compliance with the state of the radio art and the rules and regulations set forth for the Amateur Radio Service by the Federal Communications Commission.
- Sec. 3** The Technical Committee shall be led by a Trustee and titled as the Technical Trustee. The Technical Trustee shall have demonstrated expertise in the radio art and shall be the custodian for all Association properties.
- Sec. 4** The Technical Trustee shall serve as the Association's license Trustee for all of the Association's on the air radio equipment. He or she shall hold a valid Extra Class license.
- Sec. 5** The members of the Technical Committee shall be appointed by the Technical Trustee in consultation with the Executive Committee. Appointments shall be perpetual so long as the appointee consents to serve. The Executive Committee may remove a member of the Technical Committee by majority vote.

OTHER COMMITTEES: Article IX

- Sec. 1** The Association shall maintain an Operating Committee, overseen by a Trustee, comprised of members of good standing that are charged with planning and executing on-air operating activities of the Association.
- Sec. 2** The Association shall maintain a Member Support Committee, overseen by a Trustee, comprised of members of good standing that are charged with assisting club members that may need technical or physical assistance with their radio equipment and related infrastructure.
- Sec. 3** The Association shall maintain a Learning & Volunteer Examiner Committee, overseen by a Trustee comprised of members of good standing that are charged with holding Volunteer Exam sessions and creating educational opportunities in amateur radio.
- Sec. 4** The Association shall maintain a Social Committee, overseen by a Trustee, comprised of members of good standing that are charged with holding social events for the club and to support other events of the club with their logistics and social needs.

BY-LAWS: Article X

The By-laws shall more clearly define the above-listed articles of the constitution and can be established or modified at a regular meeting by the simple majority vote of a quorum.

RULES: Article XI

Robert's Rules of Order shall govern proceedings.

EFFECTIVITY: Article XII

The constitution, referred to as the Constitution of 2024, shall take effect on December 31, 2024. Upon taking effect:

- The incumbent Treasurer shall become the Secretary-Treasurer for the remainder of their elected term through March 31, 2025
- The incumbent Secretary shall become the Vice Secretary-Treasurer for the remainder of their elected term through March 31, 2025
- The Operations Manager as defined under the Constitution of 2020 shall become a Trustee and serve as the Technical Trustee
- The Executive Committee shall appoint new Trustees as needed to bring the number of Trustees to five
- The Executive Committee, after appointing a full slate of five Trustees, shall designate each Trustee (excluding the Technical Trustee) as the head of one of the committees established in Article IX.

Silvercreek Amateur Radio Association